



# ARCHIBALD LIBRARY ANNUAL REPORT 2010-11

## INTRODUCTION

The 2010-11 academic year saw many of the usual challenges and opportunities, and we hope that this report will provide a window into some of these developments and the ongoing work of the library. Like other libraries we continue to navigate the implications of an increasingly digital world while remaining highly invested in traditional formats as well.

## STAFFING

The library has maintained a staffing FTE of approximately 5 for the past few years, with a compliment of 4.9 FTE staff this year. There were no significant changes to the structure of library staff from the previous year, although there was some turnover among part-time staff.

New to the library staff this year were: Maria Buddingh and Heather Crown (circulation clerks).

We also said farewell to a number of people as the academic year came to a close. Leaving the library staff this year were: Nancy Penner and Greg Watrich (circulation clerks) and Lauren Harrison (acquisitions and bindery).



## ***Library Numbers and Trends***

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### CIRCULATION:

This year the library had a total external circulation of 30,711 items, which is a 10% decrease from the previous year. This represents the largest drop in circulation per student since 2005. Likewise, in-house use of 36,033 represents a drop of 6% from the previous year. Together these numbers indicate a significant drop in the use of print resources. It should be noted that in-house use had doubled the previous year, meaning that while total use of print resources was down from 09/10, it remained higher than 08/09.

It is unique that for two consecutive years the in-house use of materials has been higher than external circulation and by a margin of several thousand<sup>1</sup>. It's not clear if this represents an overall change in student's study habits, or if other factors are at play. Nonetheless, it emphasises the need for and continuing use of the library as study space.

### USE OF DATABASES:

The trend of ever increasing use of electronic resources continues. Following a year that saw a 50% jump in retrievals of electronic resources, this year saw a further 17% increase. This represents a total of 21,787 electronic retrievals. This use represents 25% of all "items touched"<sup>2</sup> and 42% of all "circulation."<sup>3</sup>

### COLLECTION GROWTH:

After several years of considerable growth in the collection due to extra resources from the future in focus campaign, library growth returned to a more typical pattern. In terms of monographs and reference works, we added 903 e-books and about 1,770 new print titles to our collection.

Our compliment of electronic databases was further bolstered by the addition in August of PsychArticles. This provides access to all APA published journals, a boon to our emerging Psychology program. Our databases now provide access to over 14,000 periodical and reference titles and 4,862 e-books.

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<sup>1</sup> In-house use exceeding circulation has only occurred two other times in the preceding two decades and then by mere hundreds.

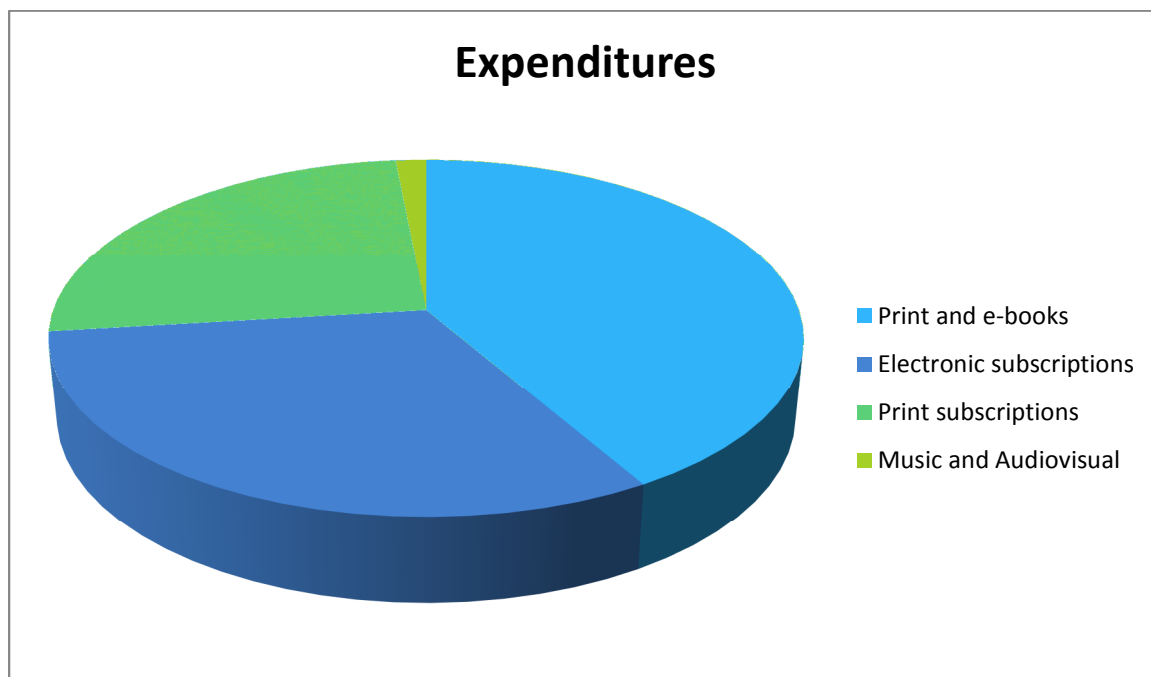
<sup>2</sup> Total of circulation, in-house use, and e-retrievals.

<sup>3</sup> Total of circulation and e-retrievals.

## LIBRARY EXPENDITURES:

To accomplish the aforementioned collection growth the library expended \$85,283. This breaks down categorically as follows:

Print books and perpetual access e-books	\$33,467
Electronic subscriptions	\$27,594
Print subscriptions	\$20,867
Music and audiovisual	\$1,247



## ***Highlights***

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**The 2010-11 year included the following highlights:**

### 75,000 Books:

In our 75<sup>th</sup> anniversary year, we added our 75,000<sup>th</sup> title to the library collection. It seemed fitting to celebrate these two milestones in the same year.

## Book Processing:

After several years of higher than normal acquisitions and the accompanying backlog in book processing we finished the year with virtually no books in a processing status. Thanks go to the hard work of library staff for making this happen.

## Northland Books Purchase:

In late spring several members of the library committee and library staff had the opportunity to make a trip to Northland Books in Saskatoon for a significant books purchase. Northland Books was going out of business after many decades as a used book store specializing in Canadian history and literature. They offered us an opportunity to buy from their remaining inventory at a significant discount. We were able to add about 200 out of print books to our collection.

## Davidson Donation:

While the college was certainly sad to see professor Sean Davidson depart, his pending move necessitated he reduce his personal library. As a result the library was the beneficiary of just over one hundred titles to add to our English literature collection.



## PsychArticles Database:

In the fall of 2010, the library was able to add the PsychArticles database to our compliment of electronic resources. This provides our psychology and marriage and family counselling students access to full runs of many of the standard journals in psychology and related disciplines.

## Qwanoes Library:

Over the past few years, the Archibald Library has been working of helping develop the Qwanoes library to support the Kaleo program. This year we were very pleased to launch fully automated searching of their collection. When the Kaleo program was launched they had a very small on-site library collection, which was tracked using an Excel spreadsheet. Over time as the collection grew through donations and purchasing by the Archibald Library on their behalf this approach became increasingly difficult to manage. Volunteers and library staff worked together to add Qwanoes library holdings into the Archibald Library's automated system, allowing for automated searching using the library catalogue.



## Challenges

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### Reference Service:

Providing adequate reference and instructional services is an ongoing challenge. Most weeks the reference desk is staffed by a professional librarian for five hours or less. The librarian is available at other times, but less visible to students when not at the reference desk.

The development of new online help guides and tutorials is also needed as the existing supports Of this kind on the library website are becoming dated and/or obsolete.



That said; one area of improvement this year was in library research instruction to specific groups and classes. Several specific classes in different disciplines were targeted and the librarian was given class time to make a presentation related to a specific assignment students were completing. These were given at the high school, college and seminary level. A total of 13 presentations were made to approximately 300 students. Clearly this leaves out a portion of the total student body, but it is a significant move in the right direction.

### Copyright and Copy Practices:

As of January the longstanding licence with Access Copyright expired and BCS chose not to sign their interim agreement. As a result the librarian invested significant time into adjusting library policies and practices to adhere to copyright law and ensure all copying was either permitted by our various licence agreements or fair dealing. Continued instruction for students and faculty on what is and is not permitted is a challenge the library is embracing.

## CONCLUSION

This year in the Archibald Library saw some significant milestones and projects as outlined above. Students continue to use library resources of all kinds, and our collection continues to expand and diversify. We look forward to the privilege of continuing to serve students and faculty in the years ahead.