



**Caronport
High School**

STUDENT HANDBOOK

**510 College Drive
Caronport SK S0H 0S0
Telephone: 306-756-3303
Fax: 306-756-5597
Email: chs@briercrest.ca
Web Site: www.briercrest.ca/chs**

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____

POSTAL CODE _____ PHONE _____

STUDENT NO. _____ HOMEROOM _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



CONTACT INFORMATION

CHS Enrollment Information:

(Catalogue Requests/Applications/Campus Visits)

Toll free: 1-800-667-5199

Class Schedules.....	Mr. David Frostad, 756-3355
Cougar Athletics	Mr. Shane Sowden, 756-3316
FAX	756-5597
Financial Concerns.....	756-3357
Fire Emergency.....	911
Food Services	756-3318
Guidance	756-3237
High School Office.....	Mrs. Vi Thiessen, 756-3303
Toll free.....	1-888-232-0530
Email.....	chs@briercrest.ca
Principal.....	Mrs. Deborah Ike 756-3226
Vice-Principal	Mr. David Frostad, 756-3355
Vice-Principal.....	Mr. George Willatt, 756-3435
Intramural Sports	756-3315
Academic Leaves/Absences/Lates	756-3303
Pilgrim Inn	1-877-355-5002
Police (local).....	Cst. Don Taylor, 756-2522
Boys' Dorm:	
Senior Residence Directors	
Mr. Bill Latrace (Sinclair Whittaker).....	756-3347
Mr. Cal Carter (Glen Manor).....	756-3344
Boys' Dorm Office (Sinclair Whittaker)	756-3347
Boys' Dorm Office (Glen Manor)	756-3389
Boys' Dorm Leadership Cell	631-4106
Boys' Dorm Office email.....	chsboysdorm@briercrest.ca
Girls' Dorm:	
Sr. Residence Director, Mrs. Debbie Jensen.....	756-3348
Girls' Dorm Office (Hillson Hall)	756-3348
Girls' Dorm Leadership Cell	631-3805
Girl's Dorm Office email	chsgirlsdorm@briercrest.ca
Dean of Residence Life.....	Mr. Gord Hanson, 756-3353
Student Activities.....	Mrs. Shauna Johnson, 756-3360

TABLE OF CONTENTS

Scriptural Foundation/Mandate/Modus Operandi.....	3
Academic Calendar	4
Academic Life, Web Info & “Briercrest Live”	5
Spiritual Life.....	5
Class Attendance	5
Examinations	5
Course Requirements.....	6
Maintenance of Marks	6
Awards.....	7
Mark Reports; Mentoring & Tutoring	8
Writing Guidelines	8
Archibald Library Student Information	9
Extra-curricular Activities	10
Expectations of Students.....	12

SCRIPTURAL FOUNDATION

"Love the Lord your God with all your heart and with all your soul and with all your mind...Love your neighbor as yourself."(Matthew 22:37)

MANDATE

At CHS, we value each student as an individual *and* as part of a community; we seek to recognize and to develop all aspects of their personhood with excellence, according to God’s highest purpose for their “heart, soul, and mind.”

MODUS OPERANDI

- “Love the Lord your God with all your soul...”:
 - As a **community of believers**, we create a spiritually nurturing environment for students and call them to explore and to deepen their personal relationship with Jesus Christ.
- “Love the Lord your God with all your mind...”:
 - As a **community of learners**, we challenge all students to develop an attitude of excellence towards their studies in order to prepare them to be lifelong learners in their sphere of influence.
- “Love the Lord your God with all your heart...Love your neighbor as yourself”:
 - As a **community of citizens**, we encourage students to participate in a variety of extra-curricular, intramural, and service activities designed to develop them as well-rounded citizens of our world.

ACADEMIC CALENDAR

Mon. August 25	Registration
Mon. September 1	Labour Day holiday
Wed./Thur. September 2-3	Spiritual Emphasis sessions
Fri. September 26	Convention (student holiday)
Wed. October 1	Parent-Teacher Interviews
Fri. October 10	Inservice (student holiday)
Mon. October 13	Thanksgiving holiday
Mon.-Fri. October 20-24	Week of mid-term exams
Mon. November 10	Inservice (student holiday)
Tues. November 11	Remembrance Day holiday
Tues./Wed. Dec. 16-17	Final exams, term 1
Mon. January 5	Term 2 classes start
Mon.-Wed January 12-14	Spiritual Emphasis sessions
Wed. February 4	Parent-teacher interviews
Wed.-Fri. February 11-13	Inservice (student holiday)
Wed.-Fri. February 11-13	Grade 12 ski trip
Mon. February 16	Family Day holiday
Fri.-Sun. February 20-22	Youth Quake
Mon.-Fri. March 2-6	Week of mid-term exams
Fri. March 27	Convention (student holiday)
April 10-19	Easter break
Thurs./Fri. Apr. 30-May 1	Final exams
Mon. May 4	Term 3 classes start
Fri. May 15	Inservice (student holiday)
Mon. May 18	Victoria Day holiday
Thur. May 21	Parent-teacher interviews
Thurs. May 28	Mid-term exams
Sat./Sun. June 6-7	Grad retreat
Sat./Sun. June 13-14	Graduation
Tues. June 23	Awards ceremony
Wed. June 24	Final exams

SPIRITUAL LIFE

Desiring that all CHS students would deepen their hearts' desire to live for God, we place these spiritual activities as central to our overall program:

- Personal Devotions – All students are encouraged to set aside some uninterrupted daily time with God through Bible reading and prayer. Devotional helps are available.
- Chapels – All students are required to attend student chapels.
- Sunday Services – Sunday morning services are mandatory. Some evenings there is an optional Praise and Worship time.
- Spiritual Emphasis Days – Twice a year, a special speaker focuses on challenging and encouraging students to increased Christian commitment. Attendance is required.
- Special Events and Conferences – Occasionally, CHS students join the college students for special events. The most notable of these is Youth Quake, a spectacular youth retreat held in February.

ACADEMIC LIFE

CONNECTING WITH THE SCHOOL

- Please visit our website at www.briercrest.ca for the latest information on student development, co-curricular activities, academic policies, and fee schedules for CHS.
- All CHS students and parents are encouraged to set up a “Briercrest Live” account through our office; from your personal account, you will be able to access student attendance data, student account balances, and other helpful information.

EXAMINATIONS

- Exam schedules are posted well in advance of the examination period. Only in very rare circumstances will a student be allowed to write an exam at an alternate time.

CLASS ATTENDANCE

- Students will attend all classes or face a disciplinary response.
- For specific details on the CHS Attendance Policy, please consult our website at www.briercrest.ca .

- For illness, residence students must report to their Residence Director (or designate) regarding missing classes; day students need to have a parent call the CHS office to excuse them by 9:00 a.m. of the day in question.
- For school breaks, please follow the calendar closely. Make all travel arrangements within specified dates and well in advance.

COURSE REQUIREMENTS

- In addition to the credit policies and requirements of Saskatchewan Learning, students are required to take a credit course called Christian Ethics for each year in attendance at CHS. Students must be passing this course at the time of graduation in order to participate.
- Grade 9 and 10 students must take a full load (10 courses).
- Generally, students in Grade 11 and 12 must have a minimum of 8 courses.

MAINTENANCE OF MARKS

- All students* at CHS operate within our “Academic Accountability Plan”; at each reporting period, students falling below 60% in any course are given a supervised two-week period in which to increase their mark.
 - Students must maintain their good standing within the “Academic Accountability Plan” in order to have the privilege of participating in any of their co-curricular involvements. Students not maintaining their good standing should expect to be suspended from their co-curricular activity until they improve their marks.
 - *Students who qualify to receive modified or adapted programming may be given special consideration within the parameters of the “Academic Accountability Plan.”
- Students are not permitted to skip assignments and take a mark of zero.
- Incomplete assignments or failing marks result in the student being responsible to meet the teacher after school to work out a plan to complete the work.

AWARDS AND INCENTIVES

Most Senior awards are presented at the time of graduation, while Junior awards are presented at the awards ceremony in June.

Award	Jr	Sr	Description
Academic Attainment	●	●	The highest average in each grade
Honours/ High Honours	●	●	An average above 80% and 90%, respectively
Subject Awards	●	●	The highest mark in each subject
Most Improved		●	Highest increase in average between grades 11 and 12 (attended CHS for both)
Governor-General's Medal in Grade 12		●	The highest average in overall marks (Gr. 10-12)
Saskatchewan Proficiency		●	A cash scholarship to a number of students whose parents reside in SK
Valedictorian		●	Elected by graduates from a faculty-approved list of the 10 top academic students
Walter Mutch	●	●	A male & female award based on spiritual and social growth, leadership and ministry
Athlete of the month	●	●	Presented monthly to an outstanding athlete
Artist of the month	●	●	Presented monthly to a student demonstrating excellence in fine arts
Athlete of the year	●	●	Male and female awards based on participation, achievement and sportsmanship
Athletic awards	●	●	MVP awards and certificates are given
Fine Arts	●	●	Male & female awards based on participation in music, drama and visual art

MARK REPORTS

- Reports are mailed to parents at the first quarter, midterm and completion of each semester.
- Student marks may be accessed at any time on the Internet. These are password protected and the password and login will be provided to parents as well as to the student.

MENTORING & TUTORING PROGRAMS

- CHS believes in connecting students with the resources necessary to help them find success. We have developed a unique program with student volunteers from Briercrest College and Seminary, along with members of the wider Caronport community. If your child could benefit from either a mentor or a tutor, please contact the Vice-Principal. Mentors provide personal, emotional, and spiritual guidance, while tutors are recommended for academic assistance. Mentorship usually happens on a volunteer basis, while a fee of \$10 per hour will be charged for tutoring services.

WRITING GUIDELINES

- All CHS classes use a common style (format) which is the Modern Language Association (MLA) format for written assignments. Details will be given by teachers and are available on our website under “CHS Writing Guidelines.”



ARCHIBALD LIBRARY STUDENT INFORMATION

- The library catalog is on computer and a computer lab with word processing and Internet terminals is ready for use. Wireless Internet is available for those with properly equipped computing devices (some fees applicable for wireless access). Also, two CD-ROM work stations which store several magazine index products and photocopiers are available.
- Information about the library may be obtained from the school's website (www.briercrest.ca/library). The library page provides links to the Archibald library catalogue, various online databases, and links to other libraries in Saskatchewan.
- Hours of Operation
Monday - Thursday 8:00 a.m. - 10:00 p.m.
Friday 8:00 a.m. - 9:00 p.m.
Saturday 11:00 a.m. - 9:00 p.m.
Sunday Closed
- Library Check-Outs: Your student ID card is your library card and is required to check-out items from the library. Loan periods for books are 2 weeks and for media it is 1 week. Reference books and magazines must be used in the library.
- Fines: Each overdue item is charged \$.25 per day up to a maximum of \$5.00 per item. Reserve items are charged \$.25 per hour up to a maximum of \$10.00 per item. If a fine remains unpaid the amount owing, plus a service fee of \$5.00, will be charged to a student's account.
- Borrowers are held financially responsible for all items checked-out with their ID card. Fines for lost or damaged items include replacement cost of the item plus a service charge of \$20.00 as well as any outstanding fines.
- Quietness is to be maintained in the library.
- Food or snacks are not allowed in the library. Drinks are allowed in approved containers.
- Unauthorized removal of books or other library materials will be met with a \$25.00 fine per item. Willful acts of vandalism may be met with fines and disciplinary action. Such offenses may also be met with legal charges.

EXTRA-CURRICULAR ACTIVITIES

ATHLETICS

- Opportunities to participate in a wide variety of activities are provided for students of all skill levels through our intramural program. High school students are encouraged to become involved. Some activities are blended together with college students and some are “high school only.” Some activities require a deposit or small fee.
- Cougar student-athletes are encouraged in their faith through athletic teamwork and strong leadership from coaching staff.
- Cougar teams compete in the following sports: badminton (Sr. and Jr.), basketball (Sr. and Jr.), curling, football, hockey (Midget boys AA, Tier I and II), soccer, track and field and volleyball (Sr. and Jr. girls).
- Cougar athletes are charged a registration fee for each sport in which they participate.
- Other local athletic opportunities are available for high school students, but funding comes from those who participate.



FINE ARTS OPPORTUNITIES

- Concert choir and band are offered as classes for credit.
- Each fall, auditions are held for roles in the annual desert theatre and Christmas musical.
- Jazz Choir is conducted as a co-curricular option.
- Christmas Musical provides the opportunity to sing/dance/act before 10,000 people.

- CHS students have the opportunity to participate in the annual drama and music performance activities at Youth Quake.
- Members of the concert choir are selected by audition to tour over the Easter break in a presentation blending drama and music.
- CHS students are invited to contribute their fine arts talents to the annual “Cheesecake Café” talent show and to various worship chapels.
- Visual artists are recruited each year to help with painting and decorating for such events as Christmas Musical, Youth Quake and grad.
- A visual arts club gives students the opportunity to share their creative masterpieces with the student body.

HIGH SCHOOL CONFIDENTIAL RADIO SHOW

Students participate in producing a radio show for CHAB radio in Moose Jaw.

MISSION TO MEXICO

Each year at Easter, a group of CHS students, under the leadership of Caronport Community Church, travels to Mexico to assist the local church to share the good news of Christ through work projects, children’s ministry and outreach to the community.

STUDENT LEADERSHIP COUNCIL

- Students elect the positions of President, Vice-president and class representatives. In addition, representative positions are appointed.
- Student council meets weekly and plans activities and some chapels for the students.

YEARBOOK

This is an excellent opportunity for those who enjoy journalism, photography and graphic design.

EXPECTATIONS OF STUDENTS

PHILOSOPHY

Jesus taught us to “Love one another as I have loved you” (John 15:12). All students of Caronport High School are, therefore, expected to:

- Honour the Lord
- Respect the rights of others
- Respect their peers, staff and visitors
- Respect themselves

SAFE LEARNING ENVIRONMENT

To maintain a safe learning environment and to conduct ourselves in such a way as to reflect Christ-centered values and beliefs, the following are considered unacceptable behaviors:

- Physical or verbal abuse;
- Bullying, intimidation, physical force or harm however caused;
- Possession or handling of weapons, or other dangerous materials, or imitations thereof;
- Inappropriate, offensive, unkind, or disrespectful language toward staff or other students;
- Dishonesty, cheating, or lying;
- Possession, use, or being under the influence of illegal drugs or alcohol;
- Theft or vandalism of school or another person’s property;
- Harassment by subjecting someone to personal or sexual comments, attacks, questions, or demands;
- Wearing clothing that by design or decoration is immodest, reflects disrespect for self or others, or demotes Christian values.

ACADEMIC HONESTY

Violations of academic honesty include:

- Using or being in possession of any unauthorized information during an examination.
- Asking for or receiving unauthorized assistance during an examination.
- Tampering with or falsifying assignments or reports.

- Plagiarizing (presenting any other person's work as one's own).
- Using unauthorized technological help.
- Assisting in any way in another student's dishonesty.

CELL PHONES & DATA DEVICES

- Cell phones and data devices are not to be used in any way during class or chapel times; the inappropriate use of such devices may result in their confiscation. The responsible use of these devices during non-school times is permitted.

DRESS CODE

The intent of the dress code is to provide a professional and appropriate learning environment for all students which embodies the following values:

a. Modesty for men and women: Clothes should not unduly attract attention to a person's body.

For men and women:

- Clothing should not be revealing or suggestive in any way, either by being too tight or too loose.
- Items with inappropriate logos, slogans or designs are not permitted.

For men:

- Boys are not permitted to wear sleeveless shirts (muscle shirts) in the academic building.
- Boys are permitted to wear modest shorts such as those of the Bermuda, walking, boarder, or soccer styles.

For women:

- Dresses or skirts are to be of appropriate length—that is, no shorter than two inches above the knee, including any slits.
- Clothing is not to be revealing in either necklines or backlines.
- There is to be no exposure of midriffs.
- The straps of tops must be wide enough to sufficiently cover bra straps; no strapless tops or tops with spaghetti straps are permitted.

- No bikinis are permitted at co-curricular events such as Grad Retreat.
- Shorts should be of a modest nature and the length should cover two thirds of the thigh.

b. Appropriateness: One's choice of clothes should appropriately reflect the purpose, occasion and location of CHS activities:

Academic Dress

- Academic dress guidelines align with the spirit of modesty as described in the previous section. Academic dress guidelines apply to the entire Academic Building, including the classrooms, the library, and the various chapel locations.
- Wearing hats or other headwear is not permitted.
- Items with inappropriate logos, slogans or designs are not permitted.
- Students should avoid hair styles or colours which call undue attention to themselves.
- Students should avoid ear and body piercings which call undue attention to themselves.

Sunday Morning Dress

- Students are encouraged to dress up for Sunday mornings.
- No sweat pants or tattered, and, therefore, immodest clothing is permitted.

Ladies' Formal Dress Standards

- Ladies should preserve the spirit of the modesty guidelines when selecting outfits for official CHS events.

LIFESTYLE AND ENTERTAINMENT

“But among you there must not be even a hint of sexual immorality, or of any kind of impurity, or of greed, because these are improper for God’s holy people. Nor should there be obscenity, foolish talk or coarse joking, which are out of place, but rather thanksgiving.” (Ephesians 5:3-4)

We encourage a Christ-like, positive and healthy interaction within the world of media and popular culture.

The following are strictly prohibited: the use of alcohol, drugs, and tobacco in any form, sexual immorality, illegal activity and involvement in the occult.

MOVIES, DVDS, GAMES, PC SOFTWARE & INTERNET

- Day students and dorm students alike are encouraged to be honourable and thoughtful in their entertainment choices.
- Day students are expected to exercise wisdom in what they view and allow to be viewed by dorm students in their homes; dorm students are governed by dorm guidelines at all times.
- Resident students must consult with their deans regarding approval for attending or viewing movies, videos and DVDs.
- Resident students must consult with their deans regarding approval for renting, possessing and/or using all electronic games.
- Inappropriate entertainment material will be confiscated and parents and school administration will be invited into appropriate dialogue.
- Dorm leadership reserves the right to examine the contents of any personal computer brought onto campus by resident students.

MUSIC

- Any music with lyrics which are racist, sexist, or otherwise anti-biblical in message or implication is prohibited.
- Music by individuals or groups whose public image, purpose and/or music are clearly in opposition to biblical principles and teachings will not be permitted.
- Music which does not fit these guidelines should not be brought to campus. Inappropriate music may be confiscated.
- Use of personal listening devices is *not* permitted during chapel or instructional times; such devices may or may not be allowed during work times according to the teachers' discretion. Staff may confiscate any devices being used in inappropriate ways and/or at inappropriate times.

DANCES

- Attendance at dances may be permitted or prohibited based on the ethos, environment, purpose, location, and supervision levels associated with individual events.
- Students are requested to consult the CHS administration to discuss the appropriateness of each event in relationship to our school ethic and goals.

COUPLES

- Couples are encouraged to build relationships on the right foundation and with clear principles of respect and conduct.
- In these relationships, respect and consideration for one another as well as for others implies restraint in the displaying of affection.
- In an effort to maintain an atmosphere in the school which is both professional and conducive to learning, students are requested not to engage in any expressions of romantic attachment while in the academic school building, including the Chapel and the Crossroads. Such expressions would include holding hands, hugging, kissing, or any other demonstrations of romantic contact.

